

ShopCore Properties  
Senior Financial Analyst – Asset Management  
Chicago, IL

ShopCore is poised for growth. We are a vertically integrated real estate company with our own leasing, development, property management, marketing, legal, accounting, and asset management teams. We own over 15 million square feet, with 59 properties concentrated in densely populated markets across 15 states and anchored by best-in-class retailers.

To support our growth, we are looking for a Senior Financial Analyst to join our Asset Management team. This team is responsible for providing financial and strategic analysis support related to the management of the Company's portfolio of shopping centers. Analysis projects may include: financial modeling, financial reporting and monitoring, reporting investment performance, and asset-level valuation/underwriting.

What you will do:

Develop and analyze reports that identify key operating metrics (i.e.: occupancy, leasing activity, rent, operating margins, estimates of asset value, etc.)

Prepare and manage weekly, monthly and quarterly reports

Analyze property level operating budgets and capital plans, re-forecasts and cash flow assumptions

Prepare and participate quarterly valuation process

Participate and assist in the preparation of annual property budgets

Conduct various financial analyses on leasing deal approval, tenant credit review, investment opportunities, peer market performance and other ad hoc research as requested

Stay abreast of industry trends, transactional activity and outside research perspectives relative to the real estate markets

Assist in the coordination of transaction management and financial due diligence related to the acquisition/disposition of properties

Maintain professional and technical knowledge by attending educational workshops, reviewing professional publications and establishing personal networks

Assume additional responsibilities and perform special projects as needed or directed

What you should have:

Bachelor's degree (B.A./B.S.) in Business Administration or a related discipline from an accredited college, university

3-5 years of financial analyst experience

Experience within a real estate organization, private equity, investment advisor or REIT role

Self-motivation, self-direction and capability to work independently

Advanced abilities in Excel, Word, and Power Point

Ability to work well under pressure with multiple competing deadlines

Strong understanding of financial analysis concepts, including, but not limited to, rates of return, cash flows, net present value

Strong written and oral communication skills

High degree of integrity

Experience with Argus, retail properties, and/or property management software (i.e. JDE, MRI, etc) is preferred