

COMMERCIAL REAL ESTATE ASSOCIATE

Chicago, IL

Frontline Real Estate Partners is a boutique, full-service commercial real estate company with offices in Chicago and Highland Park, IL. We provide commercial leasing, sales, and property management services to clients including local and out of state landlords, tenants, real estate investors, and several of the largest loan servicers, banks, and financial institutions in the country. Our roots in distressed real estate have enabled Frontline to grow and excel in any market cycle and transact on unique opportunities such as receivership and REO sales and auctions.

Don't miss this exciting opportunity to be part of Frontline's brokerage team and work on our continuously growing and diverse portfolio of assets throughout Chicago and surrounding markets. We are seeking an experienced and driven individual to join our team, execute on existing deal flow, and generate new business opportunities. This role provides a unique chance to apply your skills across all facets of the commercial real estate industry in a team-based, fast-paced atmosphere where you will gain hands-on experience right out of the gate across asset classes including retail, office, industrial, hospitality, multifamily and mixed-use.

This position comes with a base salary + bonuses that reward strong performance. We provide a highly competitive marketing platform that utilizes leading technologies to promote our listings, generate leads, and convert on sale and leasing opportunities. Our brokerage team includes experts in Argus and property valuation and has the tools to easily generate professional marketing materials, create listings that automatically push to numerous websites, access market information on CoStar, promote premium listings on LoopNet, execute blast e-mail campaigns, and access our vast network of clients and contacts in the brokerage and investment community. We have created an entrepreneurial, team-based environment and have established ourselves as one of Chicago's premier boutique real estate firms, with a proven track record of success over the past 14 years as a company with over 100 years of combined real estate experience across Frontline's leadership team. Join our growth trajectory and contact us today!

RESPONSIBILITIES:

- Prepare compelling proposals for new business opportunities, highlighting our full suite of commercial real estate services, including brokerage and property management assignments, to attract potential clients and investors.
- Conduct comprehensive financial modeling and analysis to evaluate the performance of commercial real estate properties, providing valuable insights to guide strategic decision-making for clients.

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- Conduct thorough research on sale and lease comparables within the market, providing accurate and relevant data to inform property valuations and facilitate informed negotiation strategies.
- Design persuasive marketing materials and captivating online listings to effectively showcase our diverse selection of commercial properties to prospective buyers and tenants.
- Play an active role in executing marketing plans by coordinating signage, professional photography, and strategically managing the execution of promotional email campaigns.
- Maintain an accurate and up-to-date database of our listings, prospect lists, and completed transactions, ensuring streamlined operations and easy access to crucial information for internal and client use.

QUALIFICATIONS:

- Illinois real estate license required.
- Candidate must have an automobile and current driver's license.
- Prior experience in commercial real estate sales or leasing preferred, but not required.
- Strong communicator, responsive, and capable of working both in the office and in the field as needed.
- Ability to work in a team environment with a positive attitude and willingness to assist others as needed to support the team-based, results-driven culture of the company.
- Proficient with Microsoft Office.
- College degree preferred.