



**Urban Land Institute
POSITION DESCRIPTION**

POSITION TITLE:	Director, Resilience
DEPARTMENT:	Centers & Initiatives
REGION:	Americas
LOCATION:	Washington, D.C., Preferred; Remote Possible
REPORTS TO:	Vice President, Resilience
FLSA CLASSIFICATION:	Exempt
POSITION STATUS:	Full-time
DATE OF REVISION:	January 2022

POSITION SUMMARY:

The Director, Resilience, plays a key program management role for ULI's Urban Resilience Program. Reporting directly to the Vice President, Resilience, the person hired for this position will take a leadership role in research and publications, training, technical assistance, and educational activities on resilience topics to enhance environmental performance, economic opportunity, and social equity.

The position will be part of the Urban Resilience team and will also collaborate with district council staff and colleagues within the Center for Sustainability and Economic Performance in addition to ULI members, external partners, and community representatives.

ULI is a global research and education nonprofit organization whose mission is to shape the future of the built environment for transformative impact in communities worldwide. It is the oldest and largest network of cross-disciplinary real estate and land experts in the world, with over 45,000 members. For more about ULI, including a full list of employee benefits, please visit www.uli.org.

The ULI Center for Sustainability and Economic Performance is dedicated to healthy, resilient, and high-performing communities worldwide. The Center houses ULI's Greenprint, Building Healthy Places, and Urban Resilience programs. The Urban Resilience program helps cities prepare for the expected effects of climate change. From rising sea levels to more frequent storm events to extended droughts, the changing climate poses short- and long-term risks and opportunities for urban planning and development. The Urban Resilience program provides resources and strategies to mitigate those risks and to create a more resilient and durable vision for community development. The program publishes in-depth research and conference reports and showcases best practices in resilient urban design. More information is available [here](#).

SPECIFIC RESPONSIBILITIES:

The Director will be tasked with managing and executing aspects of the Urban Resilience program, such as:

- Supporting the Vice President in developing ULI's resilience strategy, technical assistance program, research agenda, and programming for major member convenings;
- Leading development and successful execution of projects and/or research initiatives related to resilience, environmental vulnerabilities, and the built environment;
- Managing technical assistance workshops and projects; including identifying expert panelists, facilitating discussions, preparing reports, and supporting impact evaluations;
- Coordinating closely with ULI district council staff and members to create strategies for events, locally led publications, and technical assistance projects;
- Representing the ULI Urban Resilience program's work to audiences such as the media, ULI district councils, and partner organizations;
- Assisting in attracting sponsorships and foundation grant funds for the Urban Resilience program;
- Supporting the VP in fostering relationships with key coalition partners and current and prospective funders;
- Supporting other strategic priorities of the Center for Sustainability and Economic Performance as required; and
- This position is likely to require travel at least four to six times per year.

QUALIFICATIONS:

- At least 7 years of professional experience, preferably with a focus on resilience in the real estate industry or a related sector;
- Knowledge of and interest in climate resilience, hazard mitigation, climate adaptation, land use, the built environment, infrastructure, real estate, climate change, planning, and design;
- Demonstrated project management skills with internal and external partners;
- Experience and comfort with engaging with senior leaders in real estate and land use;
- Outstanding facilitation and partnership skills—easily fosters relationships and partnerships with stakeholders to ensure their buy-in and follow-through program successes;
- Experience with planning and managing small-scale events;
- Strong written and oral communication skills and the ability to manage several projects simultaneously;
- Experience in research, education, and outreach projects—ready to be a lead author of ULI research reports, case studies, and tool kits;
- Ability to work independently, multitask, and prioritize in a dynamic work environment;
- Proficiency with Microsoft suite and Zoom; experience with web design/WordPress and Adobe products such as InDesign is a plus; and
- Commitment to diversity, equity, and inclusion.

EDUCATION:

- BA required, preferably in a field related to sustainability, urban planning, landscape architecture, real estate, or public administration; MA preferred.

APPLICATION INSTRUCTIONS:

ULI has a robust benefits package that includes health, dental, and life insurance; vacation, and a retirement plan. Compensation is commensurate with experience. Expand HR Consulting (EHR) has been retained to conduct the search. To apply, please submit your letter of interest and résumé to EHR, Erica Raphael, Senior Consultant, at eraphael@expandhr.com.

ULI is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion/creed, sex, national origin, disability, genetic information, pregnancy, veteran or active military status, alienage or citizenship status, arrest or conviction record, credit history, salary history, caregiver status, sexual orientation, gender identity, marital or partnership status, familial status, unemployment status, status as a victim of domestic violence, sexual violence, or any other status protected by applicable law.

EOE/m/f/d/v. No relocation reimbursement is offered at this time.