

**FULL-TIME DEVELOPMENT ANALYST – OAK BROOK, IL****POSITION SUMMARY**

The Development Analyst supports the Development Team in underwriting potential developments across the nation (East, Central and West) and performs both qualitative and quantitative research to support underwriting. This position is located in Oak Brook, IL.

**RESPONSIBILITIES:**

- Performs, presents, and monitors all financial aspects for developments in determining financial feasibility.
- Completes the financial feasibility underwriting on new developments and redevelopments including proforma and sensitivity analysis.
- Directly responsible for the preparation of formal transaction presentations for approval committees.
- Prepares development department quarterly reports.
- Oversees development pipeline and land inventory and maintains accuracy for reporting to management.
- Creates Argus files for all developments.
- Performs analysis relating to restructuring leases and redeveloping owned properties.
- Assists Regional Team in assembling the necessary supporting documentation and information to complete the financial feasibility and due diligence process.
- Participates in transactional reporting process and preparing materials for quarterly Board Books.
- Reviews and incorporates due diligence materials in development underwriting (i.e., budgets, offsites, taxes, insurance, surveys, etc.).
- Collaborates with other internal departments (i.e., Investments, Asset Management, Finance, etc.) to assemble necessary supporting documentation for transactions.
- Acts in accordance with the values of the company and complies with all company processes and procedures.
- Completes other duties as assigned.

**QUALIFICATIONS:**

- Bachelor's degree in accounting/finance required.
- 2-3 years of experience performing financial analysis in the real estate industry, demonstrating superior:
  - Initiative and commitment to excellence
  - Analytical ability and sound judgment
  - Financial acumen
  - Written and oral communication ability
  - Excellent organization
  - Prompt and courteous customer service
  - Absolute integrity
  - Ability to build strong and collaborative relationships
- Proficient in standard corporate operating systems and software.
- Proficient in Argus Enterprise and Excel.
- Self-starter that possesses innovative solutions and is proactive in resolving issues.
- Analytical and technical proficiency in all aspects of financial and investment analysis.
- Flexible with respect to work schedule and available for moderate travel to target markets.
- Ability to manage elevated stress levels periodically; can work under an active and intense environment.

**ADDITIONAL DETAILS:**

CenterPoint Properties is an equal opportunity and affirmative action employer (F/M/Disability/Vet/Sexual Orientation/Gender Identity). Qualified candidates will be contacted regarding next steps in the recruiting process. CenterPoint Properties offers employees a competitive compensation package which includes an annual target bonus, medical, dental, and vision insurance, 401(k) and more.