



# SYNDICATED EQUITIES

350 North LaSalle Street, Suite 800 | Chicago, Illinois 60654 | P: 312.640.9020 F: 312.640.9021

## **Commercial Real Estate, Associate Broker**

Syndicated Equities, a commercial real estate investment firm with more than 30 years of experience and \$2 billion of assets under management, is currently looking to fill an associate position on its investment sales team. This is an opportunity for new graduates or those interested in real estate to join an established and respected firm that has closed on more than \$200 million of single tenant net lease transactions since 2013.

The investment sales associate position provides direct support by conducting market research, running detailed cash flow analysis, creating marketing materials for commercial listings, cold calling developers, creating long-term relationships with new clients, and finding new investment opportunities for the firm to acquire.

### **Job Responsibilities**

- Create marketing materials for on- and off-market properties
- Run detailed cash flow analysis on new and existing properties
- Research trends in the commercial real estate market
- Cold call developers and establish new leads
- Track all offers and bids
- Establish long term working relationships with new clients
- Review and abstract lease documents
- Assist Syndicated Equities in dispositioning net lease assets

### **Qualifications**

- Willingness to cold call potential leads and establish working relationships
- Willing and able to attend out-of-office conferences and seminars, sometimes before and after workday
- Undergraduate degree in business or a related field
- Strong written and oral communication skills with the ability to interact well with people inside and outside the organization
- Experience using Microsoft Word and Excel
- Project and task oriented individual
- Ability to take on complex projects and draw conclusions from analytics collected from various sources
- Experience with Adobe Photoshop and InDesign preferred but not required

If interested please send a resume and cover letter to Jason Schwartz at [jschwartz@syneq.com](mailto:jschwartz@syneq.com).