

When you join Hines, you will work alongside innovative leaders who set the standards responsible for our reputation as an industry leader today, and you'll be a part of shaping our future in the years to come.

Responsibilities

As an Analyst with Hines, you will provide research and analytical support associated with real estate acquisitions & development projects as well as asset management of operating properties. Responsibilities may include but are not limited to:

- Perform financial analysis of acquisitions and development opportunities via development budgets, financial modeling, analysis of cash flows, and application of valuation methods using a combination of Argus and Excel software.
- Assist with due diligence process associated with acquisitions
- Participate in the asset management of existing properties including market research, leasing, property sales and administration of investor requirements.
- Perform market research and analyze business proposals to support leasing strategies and decisions
- Source, maintain and update sales and lease comparable databases.
- Prepare presentation materials and proposals
- Participate in the management of development projects including feasibility analysis, entitlement processes, financing, design, contracting, and construction management

Qualifications

Minimum Requirements include:

- Bachelor's degree from an accredited institution
- One or more years related experience in real estate or in a financial analysis role
- Strong analytical/quantitative skills
- Strong interpersonal/communication skills
- Proficiency in Microsoft Office software with advanced Excel and PowerPoint skills
- Proficiency in Argus Enterprise real estate modeling software essential

Closing

Hines is a privately owned global real estate investment firm founded in 1957 with a presence in 201 cities in 21 countries. Hines has approximately \$100 billion of assets under management, including \$54.5 billion for which Hines provides fiduciary investment management services, and \$45.5 billion for which Hines provides third-party property-level services. The firm has 113 developments currently underway around the world. Historically, Hines has developed, redeveloped or acquired 1,262 properties, totaling over 414 million square feet. The firm's current property and asset management portfolio includes 529 properties, representing over 213 million square feet. With extensive experience in investments across the risk spectrum and all property types, and a pioneering commitment to sustainability, Hines is one of the largest and most-respected real estate organizations in the world. Visit www.hines.com for more information.

We are an equal opportunity employer and support workforce diversity.

APPLY ONLINE: <https://www.hines.com/careers>